

WILBERFOSS PARISH COUNCIL

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MINUTES

20th May 2021

Present: Chair Judy Abernethy, Vice Chair David Smith and Councillors Richard Rains, Steve Abernethy, Lynda Hoyle, Claire Norman, David Barnett, Dominic Johnson, Michelle Wallis together with Ward Councillor Paul West.

The 15 minute question time was not utilised, however the Parish Council joined a Microsoft Teams presentation run by Daniel Callen on the subject of BT Full Fibre Broadband. Following the presentation it was agreed that Councillors would formulate questions and send them to the presenter via the Clerk. Ward Councillor West advised that Nunburnholme has been upgraded to Full Fibre through a collaboration between BT and ERYC. He offered to determine the situation regarding the current rollout programme and report back.

1. There were no apologies for absence.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meetings of 15th April 2021 were signed as a true record.
4. **Planning Matters**
 - 4.1 It was acknowledged that Planning Application 21/01042 | 14 Stonebridge Drive had been considered at the previous meeting.
 - 4.2 Councillors considered Planning Application 21/01243/VAR | Removal of conditions pertaining to the holiday let aspect | 12 The Meadows, Wilberfoss. It was acknowledged that the property is currently on the market and this will be the reason for the request to remove certain conditions.
 - 4.3 Councillors considered Planning Application 21/01145 | Erection of two storey extension to side, construction of balcony roof light in roof at front, construction of roof light in roof at rear and construction of roof lantern in existing garage to form home office | 46 Main Street Wilberfoss. Although no formal objection was registered, concerns were raised by a small number of Councillors that the development would result in the property being out of keeping with neighbouring properties.
5. Ward Cllr Paul West advised of structural changes in both the Police Commissioners Office and the Office of the Chair of the East Riding of Yorkshire Council. The new Police Commissioner, Jonathan Evison, has pledged to put more emphasis on tackling rural crime and curbing anti-social behaviour. The new Leader of the East Riding of Yorkshire Council, Jonathan Owen, has long since been the Vice Chairman. The focus now is the push for devolution which should see £30 million invested in infrastructure in the region.

Ward Councillor West was unable to furnish Councillors with any evidence of ownership of Wilberfoss War Memorial.
6. The Clerk advised that there had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The War Memorial was discussed at length at the Annual Parish Meeting. Some Councillors had not received the report supplied by the Chair so any decision on remedial action would be taken at the meeting in June.
 - 7.2 The Clerk advised that, other than one objection to a seat at the bottom of Park Lane/Storking Lane (where it is understood many residents are in favour) no further comments had been received regarding the proposed locations for additional seating. The Clerk was therefore asked to cost the installation of a bench at that location. Additional seating will also be considered once the cost is known.
 - 7.3 Cllr Rains advised that remedial work to the Coronavirus mosaic is ongoing.

Action

- 7.4 East Riding of Yorkshire Council has installed CCTV signage on Wilberfoss Hill to deter fly-tipping. Councillors were asked to report any future incidents. It was acknowledged that we may qualify for one of ERYC's mobile CCTV cameras. If this does not materialise it was agreed to assess our options.
- 7.5 Cllr Wallis updated the Parish Council regarding the clean-up of the outside space at 27 Millfield Close and the removal of a horsebox which has recently contributed to an obstruction to an ambulance. It is understood that ERYC Streetscene, as well as ERYC Highways, are now liaising with the homeowner.
- 7.6 It is understood that after lengthy obstruction to the flow of traffic on the A1079, the water leak at the entrance to the village has now been rectified.
- 7.7 The Clerk had been requested to seek the expertise of a mole trapper. In her enquiries she had ascertained that humane meant quickly and not a catch and release system. It was acknowledged that because the banks of the beck are becoming unstable, the services of a mole trapper will need to be used from time to time.
- 7.8 The Clerk advised that her bid for Wilberfoss to become a Community Digital Champion has been successful. A group of volunteers have met online and have been tasked with putting together a formal proposal. This is likely to involve a questionnaire to the community to ascertain what IT requirements people have. It is hoped that any training can be run in conjunction with a Community Café. Plans are very much in the early stages, but the successful bid is seen as a huge success.
- 7.9 Cllr Rains confirmed that he and Chris Clegg, the Council's volunteer flag flyer, had undertaken some remedial work to the flagpole and replaced the nylon cord. It was acknowledged that this was the first time the cord had been replaced in 20 years.
- 7.10 Due to a lack of volunteers the Speedwatch Campaign Group has been disbanded. A minimum of 6 volunteers are needed to run the scheme. An advert for volunteers will be placed in the Newsletter but in the meantime the equipment has been collected by Humberside Police and re-distributed to one of the 40+ groups that are waiting for equipment.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
- 8.1 The Chair referred Councillors to the annual report from the Vice Chairman of the Playing Fields Association which had been submitted as part of the Annual Parish Meeting.
- 8.2 The Chair advised that a list of remedial works is expected to be received from ERYC following the recent Streetscene Walkabout. Among other things, Church Bridge and the footbridge will be painted. Public footpath signs will also be reinstated.
- 8.3 In line with the information above there is no longer a need to buy paint for a volunteer to paint Church Bridge.
- 8.4 The Microsoft Teams presentation had taken place during the 15 minute question time and Councillors were asked to send any questions to the presenter via the Clerk.
- 8.5 The Clerk advised that a further payment of £331.50 is due from Envirofriendly Recycling from the village textile recycling bank behind the Community Centre. The total raised so far exceeds £500.
9. **Councillors Reports for future Agendas**
- 9.1 Cllr Hoyle queried the time it was taking for the Book Exchange to be built. The Clerk advised that she had been approached by someone else whose family member may be willing to build the cabinet.
- 9.2 Cllr Barnett reminded Councillors of an approach by a resident to consider the installation of an ornate village sign to mark the Queen's Platinum Jubilee. It was acknowledged that, whilst the Parish Council was in support, public monies could not be utilised for the purchase, especially as remedial works will need to be carried out on the village War Memorial at some considerable cost. The cost of this Jubilee project would need to be covered by external funding.
10. **Administration Matters**
- 10.1 The Parish Council's internal auditor had identified a slight discrepancy in the recording of the staff salaries in October 2020, where the Clerk's back pay had not been included. The Minutes were rectified and duly signed.
- 10.2 Wilberfoss Parish Council resolved to adopt the revised Standing Orders 2020.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

11.1 The Clerk/RFO sought payment for the following transactions: -

Staff salaries	£694.00
Flagpole Maintenance (nylon rope)	£13.99
James Horsley Limited (grounds maintenance)	£521.26
Burton Farming (Annual Allotment Rent 1/2/21-31/1/22)	£450.00
Post Haste (Newsletter production)	£265.00

11.2 The Clerk advised that the VAT refund of £1,252.94 has been paid directly into the Parish Council's account.

Meeting closed 21.20

..... Chairman Clerk